

Add/Drop/Withdrawal Form



CCC ID Number		Term		Date	
Student Name	Last	First	Middle Initial	Maiden	

Add Course(s)

- After the 1st week of course and to the end of the free add/drop period:
Division Associate Dean or instructor signature required to add a lecture or instructor paced web course
- Summer: See Records & Registration Office

Subject (Alpha)	Course No.	Section No.	Location	Course Title	Sem Hrs.	Grade Option	Days	Time

Signature needed after the first week of course for lecture and instructor paced web course:

Instructor/Division Associate Dean Signature

Date

Drop/Withdraw Course(s)

Subject (Alpha)	Course No.	Section No.	Course Title	Sem Hrs.	Inst. Initial

Refund Money	
<input type="checkbox"/>	Yes
<input type="checkbox"/>	No
<input type="checkbox"/>	Even Exchange
<input type="checkbox"/>	Hold on Account

Student Signature

Date

Reg Office

Please bring this signed form to the Registration Office on campus or fax/mail to the following address:

Registration-Student Accounts
Central Community College
PO Box 4903
Grand Island, NE 68802-4903
Fax 308-398-7411