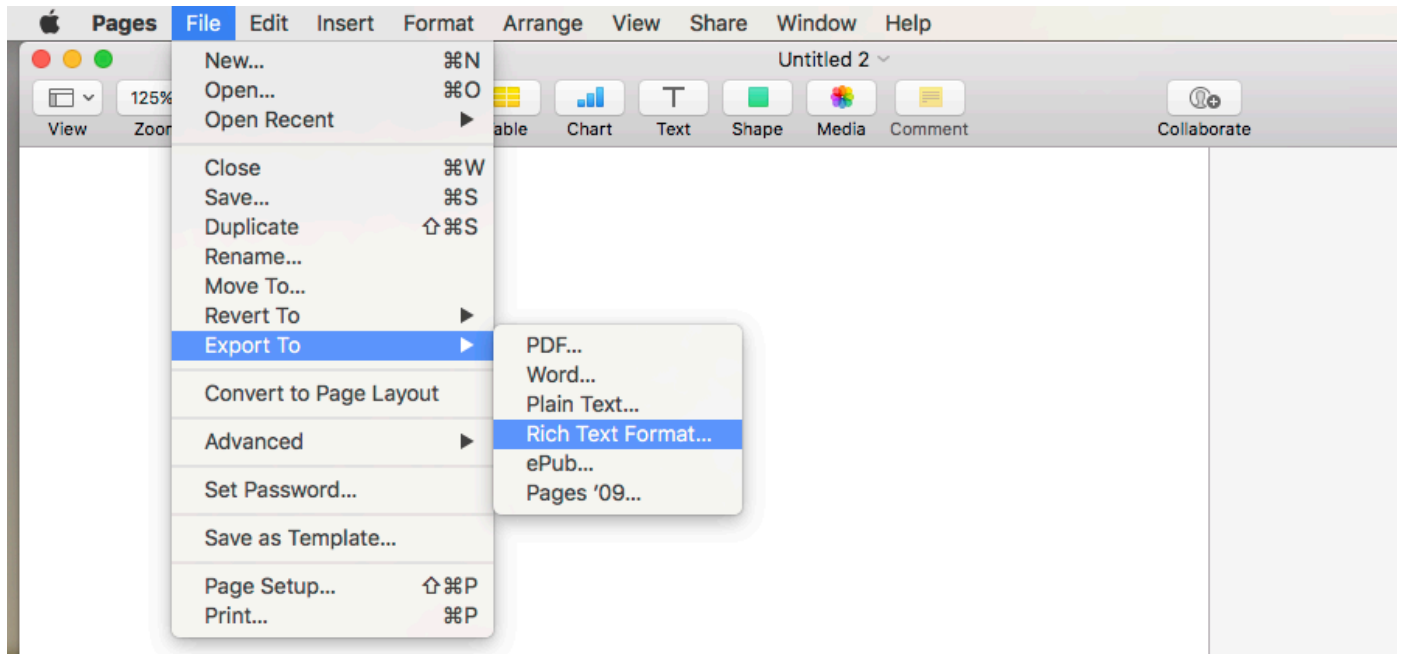
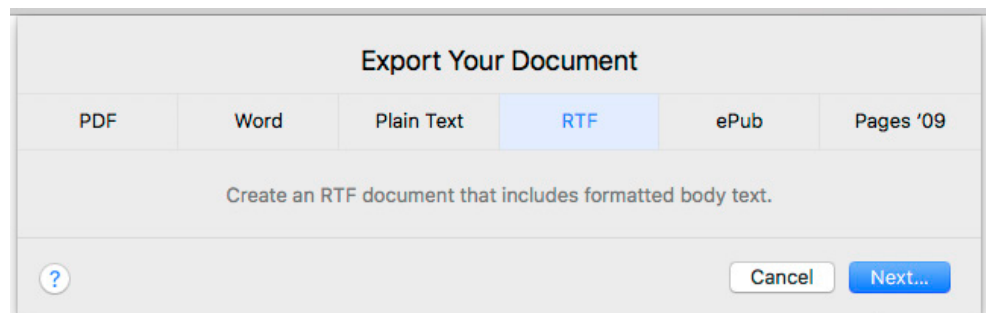


**Open your Pages document and select "File" and then "Export To" and select "Rich Text Format..."**



**With RTF tab selected, click the "Next..." button. (You can also export as a PDF and Word Doc from this screen)**



**"Export" (which saves) your newly formatted file. It might be useful to add the new file extension to the end of your file name to make it clear which file type is which, ex: Moodle1RTF, Moodle1DOCX, or Moodle1PDF.**

