SEARCH FOR CLASSES

1. Go to CCC web site at http://www.cccneb.edu
2. At the very bottom of the web page, select ‘Search for Classes’

How to search for classes—step-by-step instructions

**FEATURES**
You can now narrow your class search by location. Select classes from a specific campus, Learning Center or classes that are Web delivered by clicking the drop down arrow on the Location box at the bottom of this screen.

Course numbers must be 4 digits long. (E.g. ENGL 1010)

To find classes that will be offered, you will need to:
1. Select a term.
2. Select a subject. If you know the course number you can also enter that 4-digit number. *Do not enter extra spaces or decimals.*
3. If you are looking for only a night class, type in 4:00p.m. in this area.
4. You can enter a location if you know the campus/center you want to attend or the type of course you would like to take.
5. Click SUBMIT and you will get a list of options.
Once you have identified some courses you may want to take:

- If you are a NEW STUDENT:
  1. Apply to CCC online at [www.cccneb.edu](http://www.cccneb.edu).
  2. Call to set up an appointment

<table>
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<tr>
<th>Location</th>
<th>Term</th>
<th>Section Name and Title</th>
<th>Meeting Info</th>
<th>Faculty</th>
<th>Available/Capacity/Status</th>
<th>Weeks of Class</th>
<th>Credits</th>
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<tr>
<td>Hastings</td>
<td>16/F</td>
<td>ACCT:1100/C4H100 (02948551) Small Business Accounting</td>
<td>08/22/2016-12/16/2016 .......... Practical Lab .......... Platte Bldg, Room 213</td>
<td>Bolton, M</td>
<td>13 / 20 / Open</td>
<td>3.00</td>
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<tr>
<td>Hastings</td>
<td>16/F</td>
<td>ACCT:1100/C4H100 (02948585) Small Business Accounting</td>
<td>08/22/2016-12/16/2016 ...... Lecture .......... Monday, Wednesday, Friday .......... 09:00AM - 09:50AM .......... Platte Bldg, Room 213</td>
<td>Bolton, M</td>
<td>13 / 24 / Open</td>
<td>3.00</td>
<td></td>
</tr>
<tr>
<td>Hastings</td>
<td>16/F</td>
<td>ACCT:1100/C4H102 (02948661) Small Business Accounting</td>
<td>08/22/2016-12/16/2016 .......... Lecture .......... Tuesday, Thursday .......... 12:30PM - 01:45PM .......... Platte Bldg, Room 219</td>
<td>Bolton, M</td>
<td>13 / 24 / Open</td>
<td>3.00</td>
<td></td>
</tr>
<tr>
<td>Web - Instructor Paced</td>
<td>16/F</td>
<td>ACCT:1100/P4H102 (0305053) Small Business Accounting</td>
<td>08/22/2016-12/16/2016 .......... Online .......... Online, Room ONLINE</td>
<td>L. Lupone</td>
<td>13 / 24 / Open</td>
<td>3.00</td>
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<tr>
<td>Columbus</td>
<td>16/F</td>
<td>ACCT:1200/C4H100 (0297286) Principles of Accounting I</td>
<td>08/22/2016-12/14/2016 .......... Lecture .......... Monday, Wednesday .......... 01:00PM - 02:15PM .......... North Education Center, Room 939</td>
<td>J. Black</td>
<td>13 / 24 / Open</td>
<td>3.00</td>
<td></td>
</tr>
<tr>
<td>Grand Island</td>
<td>16/F</td>
<td>ACCT:1200/P4H152 (0291452) Principles of Accounting I</td>
<td>08/22/2016-12/16/2016 .......... Practical Lab .......... Room LAB</td>
<td>K. Hutt</td>
<td>13 / 24 / Open</td>
<td>3.00</td>
<td></td>
</tr>
</tbody>
</table>

Location
This is the town in which the class will meet.

Section Name and Title
If you click on the blue link, you will be able to see important information about the course such as the course description, required prerequisites or co-requisites, the instructor’s email address, textbooks required, etc.

Available/Capacity/Status
This will let you know if the class is still open or has been closed. If closed, you can look for a different time.

Meeting Information
This will tell you when the class starts and ends, if it is a lecture or lab, what days and time the class meets, and the room number.

Some classes are practical labs. (You work in practical labs with instructor support on campus at your own pace.) Registration in a separate lab section may also be required. Click the section name & title link to see any required concurrent sections.

If you have been a student at CCC, you will need to set up an appointment with your ADVISOR.