

**CENTRAL COMMUNITY COLLEGE
Board of Governors' Meeting Minutes
August 17, 2006**

Public notice of the time and place of the Central Community College Board of Governors' meeting was given to members of the Board of Governors of Central Community College, to the administrators of the college, and to the five daily newspapers within the 25-county area in advance of the meeting. The agenda was made available to the public in the office of the College President and on the CCC website, www.cccneb.edu. The College adheres to the Open Meetings Act, a copy of which is located in the Board Room.

The meeting was held in Grand Island, Central Community College Administration Board Room, 3134 W. Highway 34, Grand Island, Nebraska.

CALL TO ORDER

Tom Pirnie called the August 17, 2006, meeting to order at 3:00 p.m., with nine board members present. John Higgins, Legal Counsel, was also present. Mr. Pirnie asked for roll call.

ROLL CALL

Aerni – present
Keller – present
McClure - present
Pirnie – present
Schneider - absent

Gengenbach – present
Krieger – present
Pierce – present
Sasges – present
Stubbs – present

INTRODUCTION OF GUESTS

Chair Pirnie asked for introduction of guests. College representatives introduced guests and staff members.

VOLUNTEER TO REVIEW CLAIMS

Homer Pierce volunteered to review the claims prior to the September 12 board meeting.

REQUEST FOR DISCUSSION OF CONSENT ITEMS

Chair Pirnie asked board members for items in the consent agenda they would like to move to discussion of consent/action items.

CONSENT ITEMS

Diane Keller reviewed the claims prior to the meeting and stated everything was in order.

MOVED BY KELLER, SECONDED BY SASGES to approve the following consent items as presented.

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1. Agenda for August 17, 2006
2. Minutes of the July 20, 2006 Board of Governors' meeting
3. Claims for the period of July 1, 2006, through July 31, 2006, totaling \$2,681,094.00
4. Financial report as of July 31, 2006
5. Purchases: 2007-2008 College Catalog: The College President recommends acceptance of the bid from Phillips Brothers Printing of Springfield, Illinois, for \$19,465 for 15,000 copies of the 2007-2008 College catalog.

Purchase: Boiler Replacement: The College President recommends approval of the already awarded order to Control Temp Inc., of Omaha, Nebraska, for \$34,570 for two boilers for the Hall Cafeteria on the Hastings Campus.

Purchase: AutoCAD Licenses for Tech Prep High Schools: The College President recommends approval of the already awarded purchase to Avatech Solutions, Inc., of Omaha, Nebraska, for \$36,450 for AutoCAD Licenses for 34 Tech Prep high schools in the area.

6. Personnel: The College President recommends the change of status be accepted and Rose (Kathy) Lohr be offered a 175 day contract as Visual Arts instructor in Columbus, Nebraska effective August 15, 2006.

Personnel: The College President recommends the change of status be accepted and Barbara Shultz be offered a contract as full-time Nursing instructor in Grand Island, Nebraska effective August 17, 2006.

Aerni – aye	Gengenbach – aye
Keller – aye	Krieger – aye
McClure - aye	Pierce – aye
Pirnie – aye	Sasges – aye
Schneider - absent	Stubbs – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED

**PARTNERSHIP/OWNERSHIP
CCC 40-Year History**

Dr. Franzen introduced John Dobrovolny and extended gratitude on behalf of the college for John's dedication and commitment for organizing and writing the CCC 40-year history. Mr. Dobrovolny thanked the board for the opportunity. He stated the task was the perfect position for a retiree and he enjoyed every minute of it, but was also happy to have it completed. Dr.

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Dennis Tyson and Dave Fulton were also recognized for their contribution to the book. Mr. Dobrovolny began his career with Central Community College on June 10, 1968. This is the third segment of CCC history written. Steven Gaines wrote of the first eight years of CCC; Oriel Kinley recorded the first two decades. The current publication is for the period from 1984 to 2005.

Enrollment Report

Dr. Greg Smith distributed the 2005-2006 Enrollment Report. Highlights of the report included:

- From 2000 to 2005 the CCC service area population grew by .27%; from 300,581 to 301,384.
- Population changes among counties are uneven with six counties increasing and ten counties decreasing.
- Over half (54.2%) of CCC's service area population is located in 4 counties: Hall, Buffalo, Adams, and Platte.
- Headcount continues to be stable; FTE has been less stable. The trends indicate average academic enrollment is growing faster than career and technical education enrollment.
- Students were served from 92 counties in Nebraska. Banner County was the only one not served. Enrollment was from 43 additional states and 19 additional countries.
- Student goals include:
 - Course for personal reasons only
 - Academic Transfer AA or AS degree
 - Vocational (certificate, diploma, AAS or ADN)
 - To apply for a degree from another institution
 - Courses for job skills only
- Service area participation rate indicates a 12.4% target population participation rate, with 57.1% considered full-time students.
- Platte County has the highest total enrollment as a percentage of target population (20%) and Harlan County has the lowest (6.7%)
- Enrollment by gender and age indicate the largest group of full-time students taking credit courses only are females between 18-19 years of age, and the largest group of males is in the same age category. 77% of full-time students are under the age of 25 (81% male, 74% female).
- Enrollment by gender and age indicate the largest group of part-time students are females between the ages of 40-49, and the largest group of males are in the same age category. 37% of part-time students are under the age of 25.
- The highest AVO participation rate is 2.3% from Phelps County.
- A total of 2,164 people enrolled in Adult Basic Education classes, with a total of 84,906 student contact hours.
 - 240 students were 16-18 years of age; 613 were 19-24; 1,066 were 24 to 44; 199 were 45 to 59; and 37 were 60 or older.

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- Men outnumbered women 1,093 to 1,071.
- A total of 181 students in ABE classes also completed GED high school equivalency tests.
- Seven persons 80 years of age and older enrolled in credit courses.
- During the 2005-2006 college year, CCC served a total unduplicated enrollment of 25,463 students. Of these, 21,311, or 83% were in-area county enrollments.

EXECUTIVE SESSION

There was no executive session.

DISCUSSION OF CONSENT/ACTION ITEMS

New Board Member Update

Dr. Franzen discussed the process for the board vacancy in District II. Although there was initial interest, no response was received by the deadline. Ads will be placed again and interviews will be scheduled for the morning of the September 12 board meeting.

FTE/REU/RAE Audit Statement

Dana F. Cole & Company, Certified Public Accountants, previously mailed to Board members the Central Community College Statements of Reimbursable Full-Time Equivalent, Student Enrollment, Reimbursable Reported Aid Equivalent Students, and Reimbursable Educational Units report. The FTE/REU/RAE Audit Statement is for the year ending June 30, 2006. Reimbursable Full-Time Equivalent Student Enrollment was 3,753.97; 2005 FTE enrollment was 3,859.18; reimbursable reported aid equivalent students numbered 3,746.55; and reimbursable education units for 2005 were 5,380.92, and 5,215.69 for 2006.

The auditors acknowledged the statements of reimbursable full-time equivalent student enrollment, reimbursable reported aid equivalent students, and reimbursable educational units of Central Community College area were presented fairly, in all material respects, in accordance with guidelines referred to in the notes with statements.

Bob Beran, Auditor for Dana F. Cole, confirmed at the audit exit interview on July 27, 2006 with Central Community College board members and staff that the auditors had issued an unqualified audit report. Mr. Beran felt the audit went well and expressed appreciation for the assistance from CCC administration in preparation of the report.

Discussion followed. The financial audit review is scheduled for September 1.

The College President recommends acceptance of the FTE/REU/RAE Audit Statement for June 30, 2006 and 2005, as presented by Dana F. Cole, Inc.

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MOVED BY SASGES, SECONDED BY KELLER to accept the FTE/REU/RAE Audit Statement as presented by Dana F. Cole, Inc.

Aerni – aye	Gengenbach – aye
Keller – aye	Krieger – aye
McClure - aye	Pierce – aye
Pirnie – aye	Sasges – aye
Schneider - absent	Stubbs – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED.

Financial Agreement with Grand Island Public Schools

Dr. Eric Jones presented the following agreement between Grand Island Public Schools and Central Community College for college course delivery at Grand Island Senior High School:

1. Courses offered include: English Composition; Introduction to Literature; Analytic Geometry and Calculus 1; World History; American Government; Macroeconomics; Intermediate Spanish 1; and Writing and Research.
2. Students will pay tuition and fees at the current college rate.
3. Compensation for academic year 2006-2007 will be a total of \$1,300 per course section with CCC registrations between 10 and 25 per section.
4. Central Community College will pay GIPS faculty \$500 per term per section taught, less required state and federal taxes. Balance will be paid to the school district.
5. Census data will be compiled the 10th day of attendance each term.
6. The school district will bill the college for their portion on November 1, 2006, for payment by December 31, 2006, for fall term courses; and on March 1, 2007, for payment by April 13, 2007, for spring term courses.
7. Instructors will be paid following CCC payroll procedures by December 31, 2006 for fall term and by May 31, 2007, for spring term.
8. Grades for the CCC courses will be due at the end of classes at GISH each term.
9. Changes to the agreement must be in writing.

MOVED BY SASGES, SECONDED BY PIERCE to accept the financial agreement between Grand Island Public Schools and Central Community College for course delivery at Grand Island Senior High.

Aerni – aye	Gengenbach – aye
Keller – aye	Krieger – aye
McClure - aye	Pierce – aye
Pirnie – aye	Sasges – aye
Schneider - absent	Stubbs – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED.

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Appoint ACCT Voting Delegate

The College President recommends appointing Wayne Sasges the voting delegate for the ACCT Conference in Orlando, Florida, October 11-14, 2006.

MOVED BY KRIEGER, SECONDED BY STUBBS to appoint Wayne Sasges the voting delegate for the ACCT Conference in Orlando, Florida, October 11-14, 2006.

Aerni – aye	Gengenbach – aye
Keller – aye	Krieger – aye
McClure - aye	Pierce – aye
Pirnie – aye	Sasges – aye
Schneider - absent	Stubbs – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED.

Bond Agent Agreement

Larry Glazier discussed the services Ameritas Investment Corporation of Omaha, Nebraska will offer to issue residence hall revenue bonds for the college that includes:

- The development of a financing plan
- Development of the supporting documents
- Marketing of the securities
- Issuance of bonds
- Investment of bond proceeds
- Refunding bonds as needed

Fees for providing these services are not to exceed 1.50% of the par amount of bonds issued. The college has used the Ameritus firm for prior bond issues.

The bonds will provide the funds needed to:

- Remodel Boone, Valley, and Clay residence halls
- Build a new 32 bed residence hall
- Upgrade landscaping and utilities that support the residence halls

The amount of the bond issue is estimated to be \$8,500,000. Due to some anticipated changes in the short and long term bond market, the college may be looking at two smaller issues. The first issue will be in October or November 2006, and the second issue will likely be in the first six months of 2007.

The College President recommends Ameritas Investment Corporation, Omaha, Nebraska, as the college's Underwriter and Investment Banker for upcoming Residence Hall Revenue Bonds. Fees for providing these services are not to exceed 1.50% of the par amount of bonds issued.

Discussion followed.

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MOVED BY SASGES, SECONDED BY AERNI to accept Ameritas Investment Corporation of Omaha, Nebraska as the Underwriter and Investment Banker for upcoming Residence Hall Revenue Bonds.

Aerni – aye	Gengenbach – aye
Keller – aye	Krieger – aye
McClure - aye	Pierce – aye
Pirnie – aye	Sasges – aye
Schneider - absent	Stubbs – aye

UNANIMOUS “AYE” VOTE – MOTION CARRIED.

Architect Approval

The Board of Governors, at the May 2006 board meeting, approved the proposal from Wilkins Hinrichs Stober Architects L.L.C. of Kearney, Nebraska, to provide the architectural and engineering services for the remodel of Valley and Boone residence halls on the Hastings Campus. At a Board work session, there was discussion on the construction of a new student residence hall, a resident hall supervisor house, and landscaping around all the residence halls.

In order to keep all the projects with one architect, Wilkins Hinrichs Stober Architects L.L.C. of Kearney, Nebraska was requested to provide pricing on the new projects.

The College President recommends acceptance of the proposal from Wilkins Hinrichs Stober Architects L.C. of Kearney, Nebraska, for \$179,343 for the architectural and engineering services for the new student residence hall, the resident supervisor house, and landscaping the total area on the Hastings Campus.

Discussion followed.

MOVED BY McCLURE, SECONDED BY KELLER, to accept the proposal from Wilkins Hinrichs Stober Architects L.C. of Kearney, Nebraska, for \$179,343 for the architectural and engineering services for the new student residence hall, and landscaping on the Hastings Campus. An alternative to the resident hall supervisor’s house will be proposed at a later date.

Aerni – aye	Gengenbach – aye
Keller – aye	Krieger – aye
McClure - aye	Pierce – aye
Pirnie – aye	Sasges – aye
Schneider - absent	Stubbs – aye

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Truck Driving Facility

Larry Glazier distributed information for options for the Truck Driving Facility on the Hastings Campus. The proposed facility would double the current space available. The Board of Governors will be asked to approve a program statement at the September board meeting prior to sending to the Coordinating Commission for approval.

INFORMATION ITEMS

Budget 006-2007 Information

Larry Glazier distributed the 2006-2007 budget material for preview prior to the September Board meeting.

NCCA August Board Meeting

Tom Pirnie, Bill Schneider, and Larry Glazier attended the NCCA Board Meeting held on August 8, 2006 in South Sioux City, Nebraska. Highlights of the meeting included:

- The NCCA budget approval for 2007
- Approval of the Strategic Plan
- Minority report related to the funding formula
- 2007 officers for NCCA will be: President, Keith Harvey, Northeast; Vice President, Jane Horning, Mid-Plains; and Secretary, Lynn Schluckebier, Southeast.
- A mediator will be hired to study the funding formula for the community colleges.

President's Report

Dr. Franzen discussed the following topics:

Diversity Statement Project

A Diversity Statement Project will be voted on by the CCC Board of Governors at the September Board meeting and an endorsement requested at the November NCCA Board meeting.

September Work Session

The September Board of Governors meeting will be Tuesday, September 12. A work session will begin at 12:00 noon. The regular meeting will begin at 3:00 p.m.

40th Anniversary Open House

The Open House in Lexington had an outstanding turnout and response from the community. The Grand Island Campus will host a Business After Hours on September 21st. Holdrege will host a Business After Hours on September 26th.

History Book

Central Community College/A History: 1984-2005 will be available on the CCC Web site.

ADJOURNMENT

Chair Pirnie declared the meeting adjourned at 6:10 p.m.